

Middleton Cardinal Booster Club Due Diligence Policy

There are two ways to earn Due Diligence funding: through membership percentage and through volunteer hours. Sports are always working a year ahead. In other words, volunteer work and membership percentages will be compiled between July 1 and June 30, and applied to the following sports season.

I. Membership-Based Due Diligence Funding

- Teams must have a minimum roster of 10 MHS student athletes, with the exception of Cheer, and an active Booster Club representative, in order to qualify for membership-based funding.
- Each sport will receive \$25 for every MCBC member it has on its rosters (Freshmen, JV and Varsity combined).
- If a sport reaches 50% membership, it will receive \$500.
- If a sport reaches 75% membership or above, it will receive an additional \$500 (max of \$1,000).
- Student-Athletes receiving free sports participation (sport fee is waived) will be considered a member of the MCBC for the purposes of calculating a sport's membership percentage. Sports will not receive the above mentioned \$25 per Student-Athlete for those whose sport fee has been waived.
- Managers will not be counted in these calculations; teams will not receive \$25 for managers who are members but they will also not be counted into the overall roster size.
- Teams may purchase a Lifetime or 4-Year Booster Club membership for their coach(es). This membership may be counted towards the sports membership percentage. Lifetime or 4-Year Memberships for coaches will receive a \$25 dollar discount.

II. Volunteer Hours-Based Due Diligence Funding

- Each sport must contribute volunteer hours. This can be done by working in concessions, helping with MCBC fundraisers, etc. These hours will be recorded and tracked.
- Booster Club board members each earn 25 volunteer hours of Due Diligence annually for their attendance at monthly meetings and work on the board, committees, and with their teams. Without a representative, teams do not receive the 25 volunteer hours and are not eligible for hours beyond the 99 hours; i.e., they cannot earn more than \$1,000. The only additional Due Diligence hours that can be earned by board members are through participation in income-producing activities that fall outside their committee and/or team responsibilities.
- A sport will receive \$1,000 for volunteering 50-99 hours in a given year (July 1st-June 30th).
- A sport will receive an additional \$1,000 if they volunteer 100+ hours.
- Each sport is responsible for selling tickets to MCBC fundraising events.
- Each sport is responsible for organizing a foursome for the Annual Golf Outing.